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2006-2007**

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Detroit Chapter

VOLUME 21, #9

REGION 2, CHAPTER 8

MAY 2007

Monthly Meeting

Wednesday, May 16, 2007

Annual General Meeting

Pre-Dinner Topic: ANNUAL GENERAL MEETING

After-Dinner Topic: "Emotional Technology - Upgrading to New Software"
Donna Marie, Donna Marie Consulting

Date: Wednesday, May 16, 2007

Time: 4:30-5:00 Registration/Networking
5:00-6:00 Before-Dinner Presentation
6:00-7:00 Dinner
7:00-8:00 After-Dinner Presentation

Location: University of Michigan – Dearborn Fairlane Center North
(See map and directions on page 9)
19000 Hubbard
Dearborn, MI 48126
(248) 356-5602

Cost: \$25.00 Members
\$35.00 Non-Members
\$10.00 Students and Retirees

Reservations will be taken by Suzanne McCormick. Please make reservations by **NOON** on **FRIDAY, MAY 11**. You can make your reservation online at isaca-det.org or e-mail your reservation to Suzanne McCormick at ismccor65@aol.com. If you do not have access to the Internet, call Suzanne at (248) 471-3075. Please include your name, certification, company, telephone number, and whether you are a Member, Non-member, Student or Retiree. All e-mail reservations will receive a personal confirmation that the reservation was received. Walk-ins are welcome.

Visit our web site at: isaca-det.org

Letter from the President

Greetings ISACA Members,

As I write my final President’s message, I am amazed at how quickly the past year has flown by for me in this role. As we approach our Annual General Meeting on May 16th, I would like to extend my appreciation to the entire Detroit Chapter membership for allowing me the opportunity to serve as your Chapter President this year. Each and every one of you can take credit for making the Detroit Chapter the successful organization that it is today. Special thanks go out to the entire Board and our Chapter Administrator, whose continued commitment, creativity and support I have relied upon throughout the year. To those of who have been recently elected to the Board, I also extend a warm “Welcome Aboard”! I look forward to working with all of you in the upcoming Chapter year!

Thank you for joining us last month for Student Night at the University of Michigan Dearborn facility. I hope you enjoyed last month’s speakers, Mike Juchno of Ernst & Young, speaking on Soft Skills in Auditing, and Alan Conkle, Jamshid Sadaghiyani, and Lori McColl of PricewaterhouseCoopers LLP, who presented on Section 404: Proposed New Management Guidance and Auditing Standard. Their enthusiasm, knowledge and passion for the topics presented, coupled with involvement from the audience, made for a very informative evening for all. Additionally, our Student Relations Chair, Dr. Bob Okopny from Eastern Michigan University, awarded a \$500 Scholarship from the Detroit Chapter to a very deserving EMU student, Bin Jin.

During the weekend of April 21st and 22nd, two of our Chapter officers, Mike Forrest and Jamshid Sadaghiyani, joined me in participating in the annual ISACA North American Leadership Conference in Grapevine, Texas. While there, we

had the opportunity to network and exchange ideas with over 100 chapter leaders around the U.S. and Canada, strategizing and sharing ideas on topics relevant to the success of all ISACA chapters. Some of these topics included succession planning and recruiting volunteers, automation, aligning strategy with the goals of International, and improving Chapter certification review courses. We look forward to sharing some of these new ideas with you at the Annual General Meeting on May 16th.

In April, the IT Governance Institute® (ITGI™) released a new version of *Control Objectives for Information and related Technology (COBIT®)*, titled COBIT® 4.1. ISACA members will be able to download the new version in early May. Additionally, ITGI will publish *IT Assurance Guide: Using COBIT®*, which provides guidance on how COBIT can be used to support a variety of assurance activities as well as testing steps for COBIT IT processes and control objectives. A complimentary download will be available to ISACA members on May 3rd at www.isaca.org/downloads. For more information on these updates to COBIT or to obtain a free download of COBIT® 4.1, please visit www.itgi.org.

As always, if you have any ideas to share, or specific areas you would like to see us focus on, either through our chapter meetings, or through training seminars, please feel free to contact me at bkarl@hornmurdockcole.com or call me at 248.633.2347. I look forward to seeing you at the Annual General Meeting!

Thanks for a great year,

Brenda L. Karl, CISA
President, ISACA Detroit Chapter

DETROIT CHAPTER ISACA – YOUR ‘YEAR-ROUND’ PARTNER FOR PROFESSIONAL GROWTH

PRE-DINNER INFORMATION

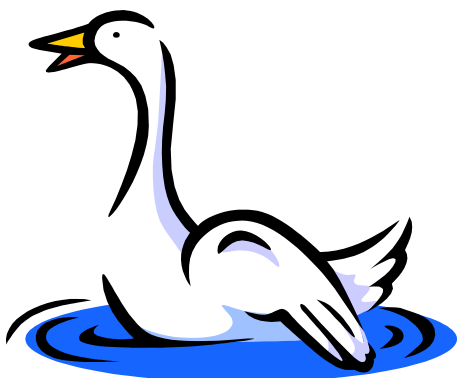
ANNUAL GENERAL MEETING



Shown above is Dr. Bob Okopny, ISACA Director and Academic Chair, and Bin Jin, April Scholarship Winner.



Mike Juchno, Pre-Dinner Spaker, with Susan Yamin, ISACA Detroit Chapter Secretary and Program Chair



AFTER-DINNER INFORMATION

“Emotional Technology – Upgrading to New Software”

Donna Marie

Donna Marie Consulting

Emotional technology is a term used to describe and understand emotional awareness. It also uses computer terminology as a technological metaphor for understanding areas of our personal and professional “operating system”.

“Outdated personal software” creates obstructions in productivity, personal goals, and professional fulfillment. Learn ways to de-stress and enhance self-awareness and self-motivation by installing “new upgrades”.

Become aware of ways to limit emotional drains and daily frustrations by knowing when to unplug from the “internet” and plug into your “inner net”.



There are those who guide people through the basics of business and give advice on personal relationships, and then there is Donna Marie. A “confidante” to executives, business owners and other professionals, Donna helps clients resolve personal and professional imbalances and stress by understanding and synchronizing their emotions, thoughts and actions.

Expert in the fields of emotional intelligence, thought management, and enhanced communication skills, Donna is at once an energetic speaker and a calming influence. Her insight, intuitive awareness and business skills guided her through more than twenty years with General Motors Corporation, in positions ranging from line supervision to engineering and logistic team management.

Speaker Information Continued on Page 4

YEAR AT A GLANCE

May 11, 2007 Reservations due by noon for the May 16 ISACA Annual General Meeting
May 16, 2007 **Chapter Meeting** – University of Michigan – Dearborn Fairlane Center North
 Annual General Meeting
 Chapter Update, Awards, Recognition
 “Emotional Technology - Upgrading to New Software”
 Donna Marie, Donna Marie Consulting
June 9, 2007 CISA and CISM Exams

After-Dinner Speaker Information Continued from Page 3

Donna is the producer and facilitator of the *SPEAK EZ in Front of Groups* workshops, a co-author of *The Better Bottom Line: skills and strategies to develop your business*, and the developer of *Emotional Technology*.

Donna won first place in the Detroit Free Press *All City Girls Golf Tournament* when she was thirteen years old, and now plays regularly with Tiger Woods – he on the TV, she practicing putting in her living room. She holds a bachelor’s degree in business and a master’s degree in psychology, and resides in Northville, Michigan.

New Detroit Chapter Members

Ken Bivens
Lena Buglak
KeJuanna Culler
Ted Demetral
Patrice Ann Derwa
Sherry Lynn Desbrough
Christa Fisher
Maheswara R. Gorle
Steven Joel Gorzen

Jon Green
Pam Grewal
Randy Griesman
Jeff Hasenau
Victoria E. Kamenova
Magdalena Anna Marriott
L. Michael Mastela
Lori McColl
Paul Mendelson
Darshana Menon

Christopher Mishler
Ursula A. Moore
LaRita Moore
Ravi R. Nayar
Nathan Ouellette
Kris Pegouskie
Ronald Michael Peterson
Frank V. Recchia
Matthew Toaz



Shown at left are Susan Yamin ISACA Secretary, and the After-Dinner Speakers, Jamshid Sadaghiyani, Lori McColl and Alan Konkle

PLEASE NOTE THIS IS THE LAST NEWSLETTER FOR THE 2006 – 2007 CHAPTER YEAR.
WE WILL RETURN IN AUGUST WITH THE SEPTEMBER 2007 ISSUE.
OUR WISH FOR YOU IS THAT YOU HAVE A SAFE AND HAPPY SUMMER AND THAT YOU RETURN TO SUPPORT YOUR LOCAL DETROIT CHAPTER ISACA WITH YOUR ATTENDANCE AT MEETINGS IN 2007 – 2008.

Certification News

We, the Certification Committee for the Detroit Chapter, wish to congratulate those that passed the December 2006 CISA and CISM exams.

The Following People Passed the December 2006 CISA Exam

Amit Agrawal
Vance Allen (Ranked #3 in Detroit Area)
Arthur Stephen Berta
Pamela Bishop
Terrance Michael Campbell
Ailton Cardoso
Suzanne Marie DeNeen
James Joseph Freers
Darrell Lee Goolsby
Brian J. Guzdial
Stephanie Hawkins
John Heymes
Scott Hopkins
Cathy Judge
Joshua James Kramer
Abhilash Thankappan Kuzhikat

Wilson Wai-Hung Lee
Patrica Little (Ranked #1 in Detroit Area)
Pierre Guimaraes Long
Teresa M. Meller (Ranked #3 in Detroit Area)
Susan B. Mytty-Montgomery
Pandiaraj Muthusamy
Jishnuram Muraleedharan Nair
Mary Colleen Rowley
Erica L. Royal
Lori Ryba
Rajesh Singh
Anthony E. Solecki
Eric Strzempek
Jonathan Valina
Danielle A. Vasilko (Ranked #2 in Detroit Area)
Mark Wiseman

The Following People Passed the December 2006 CISM Exam

Timothy G. Baeten (Ranked #1 in Detroit Area)
Amitava Chatterjee
Michael Davenport
Sandra L. Fadale
Saeed Faisal

Balaramkumar Medarametla (Ranked #3 in Detroit Area)
Andrew Mellon (Ranked #2 in Detroit Area)
Ravi Nuthalapati
Sally Yokley (Ranked #2 in Detroit Area)

The people who passed the CISA or CISM Exam in December of 2006 received certificates for a free April 18, 2007 ISACA meeting and dinner.

If you passed the exams and your name was not in the above list, you may have marked the box indicating that HQ was not to release the results to the local chapter.

Recent ISACA Certifications

CISA Certifications

Brian J Guzdial
Cathy Judge
Joshua J Kramer

Olga E Mednik
Jishnuram M Nair
Erica L Royal

Lori Ryba
Rajesh Singh
Ravi Soman

CISM Certifications

Yogesh Chavarkar

The following article is reprinted (or electronically sent) with expressed permission from Canaudit, Inc. (All Rights Reserved Canaudit, Inc.)

DEFINING THE RIGHT-TO-AUDIT CLAUSE



GORDON SMITH
Canaudit President

In this article I would like to address an issue that is often left out of vendor contract negotiations – the right to audit. My concern is that many of our clients fail to include right-to-audit clauses in critical contracts. Other clients have a simple clause that specifies the right to audit, but not the terms. Before I go any further, I have to state that I am not a lawyer. I am simply an auditor who has read and audited many contracts. All contracts regarding

consulting services, software, outsourcing and other terms relating to processing your organization’s transactions should be reviewed by an attorney who specializes in information technology. The items I have listed below should be used as a guideline for negotiating contracts.

CAREFULLY CRAFT THE RIGHT-TO-AUDIT CLAUSE

The right-to-audit clause should not be a single paragraph. Rather, it should include statements that ensure that a full audit can be conducted of vendors or trading partners. A common shortfall of existing contracts is that the required notice period is not mentioned. When the auditor invokes the right to audit, the vendor may claim that 30, 60 or 90 days notice is required. This precludes the ability to perform a surprise audit, and the lengthy delay may disrupt the audit plan. Hours of work should be clearly defined. If you would like to conduct your audit in normal business hours, specify the timeframe. A vendor could claim that auditing must be performed in the evening or overnight hours, to ensure that normal processing is not affected.

Do not forget to include the business locations that can be audited. A vendor could state that the audit can only be performed at their headquarters. Their data centers or data storage facilities could be at other locations. If you can not visit those locations, then your right to audit is severely impeded.

DATA ACCESS AND AUDIT AUTOMATION

The right to audit may not include the right to access data

or use audit software. When using an application service provider (ASP) to process your data, it is essential to ensure that the data is accurate and that it balances. This will require the use of specialized data analytic software, such as Interactive Data Extraction and Analysis (IDEA) or Audit Command Language (ACL), to interrogate the data. It would also be useful to run other audit software tests to ensure that there are no unusual data, transactions or conditions. The right to use audit software and the software products that can be used should be clearly specified, along with the right to change the audit software. I prefer this wording: "The client has the right to use general audit software and other reporting tools against the data files and / or databases." This includes the use of IDEA or ACL. It should also leave the door open to use other ad hoc reporting tools, as your audit department may switch tools over the life of the contract

It is quite possible that your organization might have a contract clause that states that your data will be segmented from other vendor client data. You may assume that it is physically separated. It is likely that this assumption is wrong. In most cases, the data is logically separated within a database or database instance. If the data is stored in a database that is logically separated, it is doubtful that the vendor will give you direct access to the database. Before signing the contract, the data storage issues should be addressed. Determine if the data is physically segmented in different files or storage partitions, or if it is logically separated within a database. Once this is determined, you can draft the required contract clause. It is best to keep your options open in case the vendor changes their segmentation methodology. If they currently physically segment, then you should include a clause that states that you will be given direct access to data if the databases are merged and segmented logically.

If the data is logically segmented, the vendor may not want to give your organization direct access to the database. Instead, they may offer to give you an extract that contains only your organization’s data. I usually frown on this, as it compromises independence. As an alternative, I believe that the extract program or code should be reviewed by your organization's internal IT auditor, then run under the supervision of your auditor. This will need to be clearly stated in the right-to-audit section of the contract.

LET’S NOT FORGET DISASTER PREPAREDNESS, BUSINESS CONTINUANCE, BACKUPS AND OFFSITE STORAGE

We are very concerned about disaster preparedness and business continuance. If the vendor has an outage and services are not available, then their disaster becomes your disaster. The right to audit the vendor’s disaster and

‘Defining The Right-To-Audit Clause’ continued on Page 8

‘Defining The Right-To-Audit Clause’ continued from Page 7

business continuance plans are necessary to ensure that your organization will be protected in the event the vendor has a prolonged outage or full-scale disaster. If your organization is a major client of the vendor, try adding in a clause that enables your auditors to attend one of the disaster-readiness tests.

The right to audit backup and recovery procedures is essential. This right to audit should extend to the offsite records management facility and data transfer procedures to and from the facility. In the last year, there have been several examples of data lost during the transfer process. Also, with summer coming, the courier van should be climate controlled to ensure that the media is not damaged by excessive heat buildup in the vehicle.

Another issue is the ability to read the backups when they are needed. Recently, an employee of the State of Alaska inadvertently destroyed the primary files. The backup files could not be read. In the past, we suggested that the backup process be modified to include a “read after write” option. This ensures that the media can be read when it is needed. For the backup audit test, it would be a good idea to see if volumes containing your organization can be read.

SAS 70’S DO NOT ENSURE THAT A THIRD-PARTY VENDOR IS SECURE

In an outsourced environment, the auditor usually relies on the SAS 70 reports. In my opinion, a SAS 70 does not give me any assurance that the required security is in place. If you are relying on a SAS-70, then additional testing is required to ensure that the network, servers, programs and data are properly protected. In an outsourced environment, the right to audit must include the right to conduct testing above and beyond the SAS 70 testing to ensure that your organization’s information assets are properly protected.

There are several levels of testing that can provide that assurance. The first is a Security Baseline. This test is performed with the knowledge and the possible participation of the outsourcer and the IT Security staff. With many of the same tools used during a Penetration Test, the audit team documents the network, then runs a battery of security tests against the machines and software to identify and document vulnerabilities. At the end of the project, the security status of the machines in the network is documented along with the specific remediation efforts required to enhance security. The baseline is re-performed in three months to quantify improvement and create metrics for measuring the remediation effort.

SURPRISE AUDIT AND PENETRATION TESTS

The ability to perform surprise audits and penetration tests is a necessity if your organization has outsourced processing and networks. Surprise audits are intended to test the controls in place during the normal business cycle. The vendor does not know when the test will be performed. Audit clients are often most careful during normal audits. Surprise tests are intended to measure how the client performs on a day-to-day basis. This technique is useful for testing physical security procedures and cash and application controls. It can include the surprise use of audit software to identify application errors or security patches on servers and workstations. We also suggest that the vendor’s network be tested to ensure that your data is properly encrypted when the data is transmitted. This can be done as part of the normal audit or as part of a Penetration Test.

A Network Penetration Test should also be performed on a surprise basis. This enables the audit team to test the Intrusion Detection and Response Procedures. The Penetration Test is required for outsourced IT operations and application outsourcing. The right to perform surprise penetration audits should be written into the contract. When we do penetration tests of our clients, they often ask us to do some testing of their outsourced vendor’s site. We work closely with the client to obtain the required permission to do testing of the vendor’s site. In most cases the vendor is very receptive as they get the test without paying for it. We have done Network Penetration Tests for several of our clients that have outsourced IT operations. We found that the outsourcer is generally open to the testing; however, they may have to place some limitations on the test. As an example, they would not want our team to access another client’s data, or they may exclude certain systems from testing as they are shared with other clients. These are acceptable exclusions.

VENDOR SUBCONTRACTING OR OUTSOURCING OF WORK

In the last three years, I have noticed an increase in vendors who outsource or offshore all or part of their operation. Our concern is that confidential information or proprietary software may be transferred to an offshore entity. There have been several published cases where confidential information has been harvested and sold to others. In one case, a contractor threatened to release confidential information if she was not paid. In my mind, it is important to know if any work is subcontracted to other vendors. In addition, it is necessary to know if any data has been off-shored.

Let’s look at the subcontracting issue first. Many

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‘Defining The Right-To-Audit Clause’ continued from Page 8

companies subcontract or outsource parts of their organizations. Helpdesk functions and network support are examples of functions that are outsourced. While your organization may outsource to a selected contractor, the contractor could in turn outsource their operation. It is essential to extend the Right-to-audit clause to all subcontractors. Note that the contract should also state that the contractor cannot subcontract the work out without your organization’s prior written approval.

Many vendors have opened their own offices in other countries, in their continuing efforts to export North American jobs and reduce costs. The offshore employees are of high quality and industrious. My concern is not with the employees, as it is with the data and the protection of that data. I strongly urge your audit department to consider the risk of data stored or viewable offshore. Controls must be in place in the overseas facility to ensure that the data is properly protected. When I talked to one vendor about offshore data, they insisted that the data was not offshore. It was securely located in a database in this country. They stated that the offshore employees can only view the data on their screens, that only the image is sent overseas. I suggest that the vendor did not consider screen scrapers or database queries that export the data to a printer or a file. I believe you should include in the contract the right to audit all locations where your data can be viewed or exported.

ENFORCING SALESPERSON PROMISES

If a salesperson promises something or says something is “no problem”, make sure you include whatever that something is in the contract. Often the sales staff truly believes that a right-to-audit clause will not be an issue. When it is time to sign the contract, they find that their own Management does not want contract modifications. When in negotiations with the salesperson and they agree to a condition, I always double-check that they are willing to put the specific issue into the contract. I keep a list of the items and present it to them at the end of the meeting. When the contract is presented, I check it carefully to ensure that all promised items are included. If anything is missing, we send it back for revisions along with copies of the salesperson’s statements.

CONCLUSION

The right-to-audit clause is more complicated than most auditors or even lawyers realize. If a vendor wants to restrict your ability to find issues, they can deny access to your auditors if there is no right-to-audit clause. If there is a clause, then they can restrict your ability to audit unless

your organization’s rights are carefully documented in the contract. I also caution you to be realistic. Each vendor is different. Some will add some or all of the above items. Others will push back. We have assisted several clients in the contract negotiations, specifically on the right-to-audit clause. In each case, we have found that the vendor was willing to deal if your firm would not sign the contract until they did. The vendor wants the contract more than you need the vendor – remember that during the negotiation phase.



Above are Susan Yamin, ISACA Secretary and Program Chair, with the January pre-dinner speakers, B. Jay Yelton III and Mark H. Oudersluys.

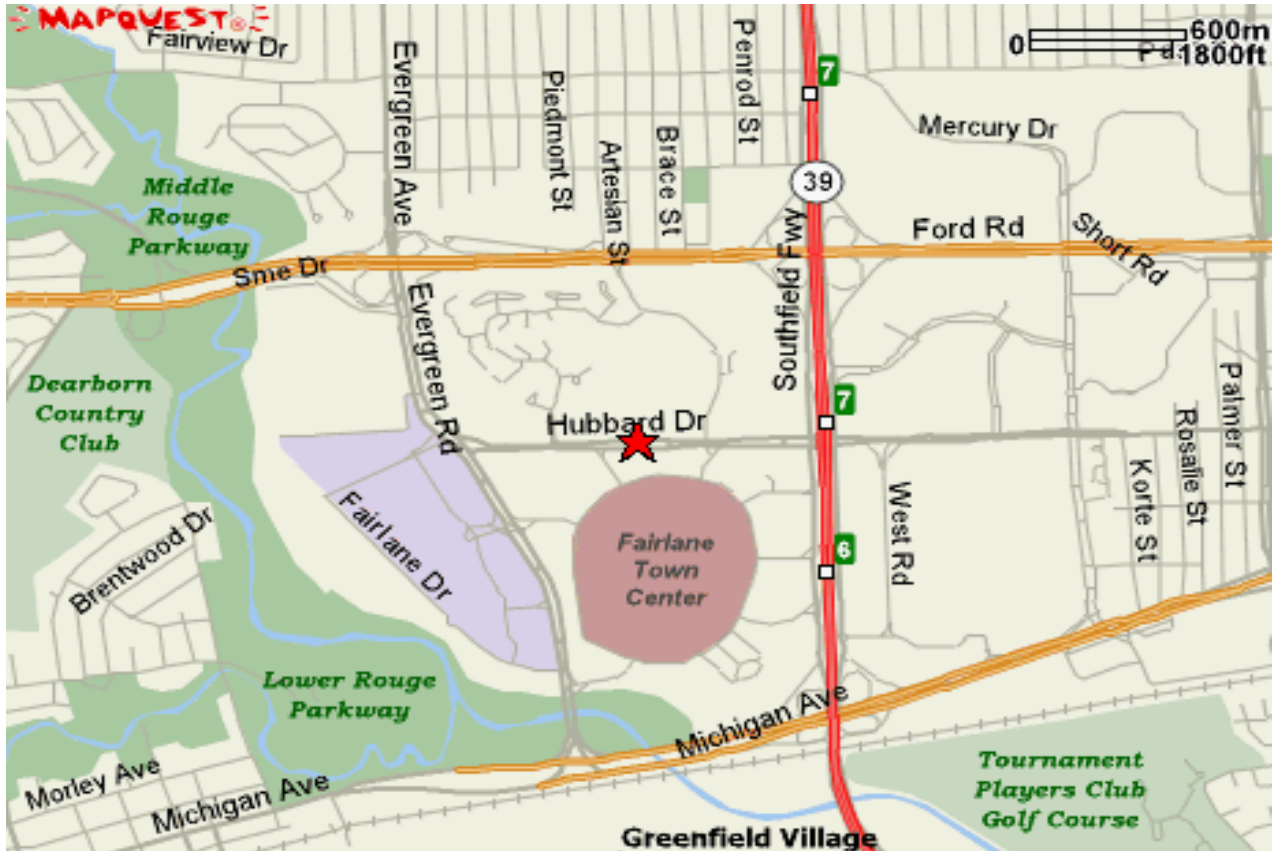
PLAN TO ATTEND THE MAY 16 ANNUAL GENERAL MEETING FOR ISACA.

**AFTER-DINNER SPEAKER
DONNA MARIE
DONNA MARIE CONSULTING**



Photo taken by John Galloway for a Detroit News article.

**University of Michigan – Dearborn
Fairlane Center North
19000 Hubbard
Dearborn MI 48126**

**From the West**

Take I-94 East to Southfield (M-39) and exit North. Follow Southfield (North) to the Michigan Ave. (U.S. 12) exit. Stay on the Southfield Service Drive to Hubbard Drive and turn left. Follow Hubbard Drive and turn right into the Southern entrance of the UM-Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan-Dearborn/Fairlane Center). Follow the entrance road to the back and turn left at the stop sign; the North Building will be located on your left hand side. Parking is directly across from the North Building

From the East

Take I-94 West to Southfield (M-39) and exit North. Follow Southfield (North) to the Michigan Ave. (U.S. 12) exit. Stay on the Southfield Service Drive to Hubbard Drive and turn left. Follow Hubbard Drive and turn right into the Southern entrance of the UM-Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan-Dearborn/Fairlane Center). Follow the entrance road to the back and turn left at the stop sign; the North Building will be located on your left hand side. Parking is directly across from the North Building

From the South

Take Southfield (M-39) North to the Michigan Avenue exit. Stay on the Southfield Service Drive to Hubbard Drive and turn left. Follow Hubbard Drive and turn right into the Southern entrance of the UM-Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan-Dearborn/Fairlane Center). Follow the entrance road to the back and turn left at the stop sign; the North Building will be located on your left hand side. Parking is directly across from the North Building

From the North

Take Southfield (M-39) South to the Ford Road exit. Stay on the Ford Road Service Drive to Hubbard Drive and turn right. Follow Hubbard Drive and turn right into the Southern entrance of the UM-Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan-Dearborn/Fairlane Center). Follow the entrance road to the back and turn left at the stop sign; the North Building will be located on your left hand side. Parking is directly across from the North Building

The Month At A Glance

May 11, 2007	Reservations due by noon for the May 16 ISACA Annual General Meeting
May 16, 2007	Chapter Meeting – University of Michigan – Dearborn Fairlane Center North <i>Annual General Meeting</i> Chapter Update, Awards, Recognition “Emotional Technology - Upgrading to New Software” Donna Marie, Donna Marie Consulting
June 9, 2007	CISA and CISM Exams

Menu – May 16, 2007

DINNER BUFFET

PASTA SALAD
TOSSED SALAD
HERB CRUSTED PORK LOIN
GRILLED SALMON
CITY CHICKEN (Breaded Pork & Veal
MIXED VEGETABLES with Garlic Butter Seasoning
BUTTERED PARSLEY POTATOES
ICE CREAM with Toppings
ROLLS with Butter
COFFEE SERVICE
(VEGETARIAN PLATE AVAILABLE BY PRE-REGISTRATION ONLY)



The Chapter must provide the number of reservations by **NOON** on the **FRIDAY** before the meeting. To ensure that we can accommodate those who wish to attend and the facility can provide the best service possible, please make your reservations early. If you have made a reservation and cannot attend, please call Suzanne McCormick at (248) 471-3075. Your cooperation is greatly appreciated.

OPEN BAR

BEER AND WINE ONLY
2 ALCOHOLIC DRINK LIMIT
NO ADDITIONAL ALCOHOLIC DRINK TICKETS TO BE SOLD
NO OTHER LIQUOR AVAILABLE

DATA BYTE



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Jsmccor65@aol.com